

U.S. MISSION, PAKISTAN - EMBASSY ISLAMABAD

VACANCY ANNOUNCEMENT NUMBER: 12-197

OPEN TO: All Interested Candidates
POSITION: **Engineer (Safety)**, FSN-9; FP-05*
POSITION NO: OBO-36
WORK HOURS: Full-time; 40 hours/week
SALARY: *Not-Ordinarily Resident: US \$50,043 p.a. (Starting salary)
(Position Grade: FP-05 to be confirmed by Washington)
*Ordinarily Resident: Rs.1,222,464 p.a. (Starting salary)
(Position Grade: FSN-9)
LENGTH OF APPOINTMENT: Temporary, Project Based Up To Six Years

OPENING DATE: December 7, 2012
CLOSING DATE: December 20, 2012

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Islamabad is seeking an individual for the position of Engineer (Safety) in the Office of Overseas Buildings Operations (OBO).

BASIC FUNCTION OF POSITION:

The incumbent functions as a Construction Safety & Health Officer (CSHO), providing OBO with professional expertise, advice and guidance relating specifically to construction project site safety and health issues. This includes all phases of building construction operations, including site development, excavation, foundation, superstructure, exterior walls, mechanical and electrical systems, and interior finish work. As the OBO on-site CSHO, the incumbent is responsible for assuring contractor compliance with U.S. Department of State and local host country construction safety and health rules and regulations at the project site.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED

NOTE: *All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

- 1. EDUCATION:** Completion of University Degree in Engineering (16 years of education) from a recognized university is required.
- 2. EXPERIENCE:** Five years of experience in construction and safety regulations is required. Experience with construction projects to include but not limited to multi-story buildings, large-scale residential communities and warehouses are required. Experience should also include occupational safety or industrial hygiene.
- 3. LANGUAGE:** Level III (Good Working Knowledge) Reading/Writing/Speaking English & Urdu are required. Language skills may be tested.
- 4. KNOWLEDGE:** Incumbent must have an expert knowledge of construction safety management principles, practices and procedures, concepts, local labor laws, regulations, and precedent decisions applicable to high risk construction activities. Principles and practices of evaluating and implementing a comprehensive safety program, training techniques, basic principles of risk management, techniques of accident prevention, laws and regulations applicable to employee safety and occupational health is required. Incumbent must have knowledge of industrial safety practices, methods of assessing safety hazards and controls, techniques for conducting accident investigations and safety inspections.
- 5. ABILITIES & SKILLS:** Incumbent must have ability to communicate effectively with a wide variety of people, sensitive to personal issues that can occur on the job. Incumbent must be skilled in public speaking, sound judgment, excellent organizational skills, multi-tasking and leadership. Proficiency in computer is required. Ability to make reasoned decisions that balance both risk and practicality is required. Incumbent must be able to investigate and evaluate complex safety problems and issues, choose between alternatives and act on decisions.

Must have ability to gather, organize, and analyze data and complete comprehensive reports. Must be able to establish and maintain effective working relationships with people at all levels of the organization, analyze situations accurately and make timely and effective recommendations. Must be able to interpret safety and environmental laws and regulations, plan and present safety training programs. Incumbent must be critical thinker. Complex problem solving, monitoring, coordinating, and instructing skills are required. Incumbent must be diplomatic, professional, and pleasant to encounter. Excellent organizational skills, ability to work under pressure, ability to work effectively in a construction environment is required.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the required qualifications as advertised in the vacancy announcement.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for six months from the effective date of the reassignment/promotion.
6. Current employees who have received any job-related training are not eligible to apply in another section/agency for six months from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their completed [DS-174](#) (Application for Employment as LE Staff) by e-mail submission only at PakJobs@state.gov. The Vacancy Announcement Number (e.g. 12-197) must be mentioned in the subject line of the email.

Incomplete applications or submissions received after the closing date will not be considered. Please do not attach your documents with your application at this stage. Only those candidates meeting all the requirements will be contacted for a test/interview. To review all advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFM's (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: December 20, 2012

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.